

West Plains R-VII Board of Education

Tax Rate Hearing

5:00 P.M. August 20, 2013

Board of Education Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- III. APPROVAL OF AGENDA**
- IV. REGULAR AGENDA**
 - A. Tax Rate Calculation**
 - B. Public Comment**
 - C. Setting of Tax Rate**
- V. ADJOURNMENT**

West Plains R-VII School District
West Plains, Missouri
2013 Tax Rate Hearing Noctice

A hearing will be held at 5:00 p.m., August 20, 2013, at the West Plains R-VII Board of Education Building , 305 Valley View Drive, West Plains, MO, at which time citizens may be heard on the property tax proposed to be set by the West Plains R-VII School District. The tax rates are set to produce the revenues which the budget for the fiscal year beginning July 1, 2013 shows to be required from the property tax. Each tax rate is determined by dividing the amount of revenue needed by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

Assessed Valuation

	Current Year	Prior Year	2nd Prior Year
	2013	2012	2011
Real Estate	\$115,197,327	\$108,528,110	\$106,751,090
Personal Property	\$38,015,569	\$38,435,940	\$34,014,310
Total A.V.	\$153,212,896	\$146,964,050	\$140,765,400

Tax Rate

	Current Year	Prior Year	2nd Prior Year
	2013	2012	2011
Fund 1	\$3.6471	\$3.6627	\$3.6393
Fund 2	\$0.0000	\$0.0000	\$0.0000
Total	\$3.6471	\$3.6627	\$3.6393

Budgeted Revenue (Based on 100% Collection Rate)

	Current Year	Prior Year	2nd Prior Year
	2013	2012	2011
Fund 1	5,587,827.53	5,382,852.26	5,122,875.20
Fund 2	0.00	0.00	0.00
Total	\$5,587,827.53	\$5,382,852.26	\$5,122,875.20

New Construction A.V.: \$3,024,149
Revenue from New Construction: \$110,293.74

New Revenue

	Based On Prior Year	Based on 2nd Prior Year
Revenue	5,587,827.53	5,587,827.53
Prior Year	5,382,852.26	5,122,875.20
Difference	\$204,975.27	\$464,952.33
Percentage	3.81%	9.08%

Board of Education
West Plains R-VII School District
Jimmy E. Thompson, President
Linda Y. Collins, Secretary

**West Plains Schools Board of Education
Regular Session Meeting
5:15 P.M. August 20, 2013
Central Administration Office
AGENDA**

- I. OPEN SESSION – for a motion to go into closed session**
- II. CLOSED (EXECUTIVE) SESSION**
 - A. Adjournment to Closed Executive Session 5:15 p.m.**
 - 1. Pursuant to Section 610.021.3 Personnel Matters
 - 2. Pursuant to Section 610.021.6 Student Matters
 - B. Adjournment from Closed Executive Session**
- III. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 5:45 P.M.**
- IV. PLEDGE OF ALLEGIANCE – Teachers**
- V. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- VI. APPROVAL OF AGENDA**
- VII. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
 - A. Approval of Board Minutes From Aug. 6, 2013**
 - B. Payment of Bills**
 - C. Monthly Finance Report**
 - D. Program Evaluations**
 - 1. Summer School
 - E. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools – Substitutes, Special Services Diagnostician (part-time)**
- VIII. REGULAR AGENDA**
 - A. Previous Business for Approval, Discussion or Information Only**
 - 1. MSBA Conference (Oct. 3 – Oct. 6)
 - 2. Mission, Vision, Goals review
 - 3. Designation of Surplus Auction Funds
 - B. New Business for Approval, Discussion or Information Only**
 - 1. Readopt Financial Disclosure Policy BBFA
 - 2. Adopt Floating Holiday policy
 - 3. Approve Local Compliance Plan (Special Services)
 - 4. Designation of West Plains Bank Donation
 - 5. SCCC Accreditation Update
 - 6. Capital Improvements Update
 - 7. Superintendent Report
- IX. ADJOURNMENT**
- X. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**
- XI. ADJOURNMENT**

***Next Board Meeting Scheduled for September 17, 2013, at 5:00 P.M.**

West Plains R-7 Board of Education

Regular Session Meeting

5:00 P.M. August 6, 2013

Board of Education Building

Minutes

- I. CALL TO ORDER:** Jim Thompson called the meeting to order at 6:16 p.m.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board President, Jim Thompson.
- III. ROLL CALL:** Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Brian Mitchell Lee Freeman and Elizabeth Grisham. Absent: None. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Scott Smith, Dr. Luke Boyer, Dr. Julie Thompson and Board Secretary Linda Y. Collins.
- IV. APPROVAL OF AGENDA:** Mrs. Tyree made a motion to approve the agenda as published. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
- V. CONSENT AGENDA -** (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
 - A. Approval of Regular Board Meeting Minutes on June 18, 2013**
 - B. Payment of Bills**
 - C. Approval Request for Resignations or Terminations:**
 - Arnold Wade – Bus Driver
 - Bart Werner – Aide
 - Debbie Hopkins – Food Service
 - D. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
 - Bus Driver
 - Adult Welding Instructor
 - Paraprofessionals (2)

Mr. Riggs made a motion to approve the Consent Agenda The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None
- VI. REGULAR AGENDA**
 - A. Previous Business for Approval , Discussion or Information Only**
 - 1. Staff Training/Back-to-School Bash – Aug 12**
 - 2. Open House – August 13**
 - 3. Surplus List – Final Approval (Auction August 9th)**

Mr. Pace made a motion to approve the Surplus Property List. The motion was seconded by Mr. Mitchell and voted as follows:

AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.

- 4. Teacher Salary Schedule – Revision. Mr. Riggs made a motion to approve the Teacher Salary schedule (TCH) as revised. The motion was seconded by Ms. Grisham and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.**

B. New Business for Approval, Discussion or Information Only

- 1. Awarding of Bids – SCCC Renovation. Mr. Riggs made a motion to accept the Base Bid, Alternate 3 Bid and Alternate 5 Bid from Adams Construction’s for renovation of the SCCC building at Thornburg. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.**
- 2. Boys and Girls Club – Relocation to W. 1st Street. Mr. Mitchell made a motion to amend the original contract with Boys and Girls Club to change the location to 613 West First Street and that Boys and Girls Club will provide their own custodial services. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.**
- 3. School Breakfast Challenge Award. District received a \$4,000 check for having greatest increase in breakfasts served in the 1000-3499 student enrolled division state-wide.**
- 4. Mission, Vision, Goals - Review. This item will be discussed at the August 20th meeting.**
- 5. Superintendent Report. The Superintendent Report provides an opportunity for the Board of Education to be updated on various educational topics and items of interest to the District.**

VII. ADJOURNMENT: At 7:15 p.m. Mrs. Tyree made a motion to adjourn from Open Session to an additional Closed Session. The motion was seconded by Ms. Grisham and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Freeman, Mr. Mitchell and Ms. Grisham. NAY: None. ABSTAIN: None.

VIII. ADJOURNMENT. At 8:41 p.m., Mr. Riggs made a motion to adjourn Open Session. The motion was seconded by Ms. Grisham and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Freeman, Mr. Mitchell and Ms. Grisham. NAY: None. ABSTAIN: None.

“Maximizing educational opportunities while creating productive citizens.”

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

***Next Board Meeting Scheduled for August 20, 2013 At 5:00 P.M.**

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

*****AFTER JUNE CHECKS FOR APPROVAL #51936 - #52122*****

CK CD	CHK NUM	CK DATE	VENDOR	NAME	AMOUNT
10	51936	07/08/13	1775	RONNIE EDWARDS	\$1,183.54
10	51970	07/15/13	3757	5 STAR CLEANERS	\$89.25
10	51971	07/15/13	1861	ASHLEA R ADAMS	\$125.00
10	51972	07/15/13	3095	AIRE-MASTER OF AMERICA, INC.	\$48.00
10	51973	07/15/13	119	AIRGAS USA,LLC	\$23.65
10	51974	07/15/13	2800	AMERICAN GYM FLOOR	\$2,166.00
10	51975	07/15/13	246	BLACK JACK ROOFING INC	\$1,250.00
10	51976	07/15/13	316	CENTURYLINK	\$3,038.20
10	51977	07/15/13	332	CITY OF WEST PLAINS	\$7,863.44
10	51978	07/15/13	333	CITY UTILITIES	\$26,713.09
10	51979	07/15/13	2591	MICHAEL COCHRAN	\$606.00
10	51980	07/15/13	347	COLORVISION CORPORATION	\$5.27
10	51981	07/15/13	35	COLORVISION	\$15.58
10	51982	07/15/13	3942	BONNIE J COURSEY	\$147.20
10	51983	07/15/13	426	DESE	\$2,990.90
10	51984	07/15/13	426	DESE	\$471.02
10	51985	07/15/13	427	DIAMOND INTERNATIONAL	\$176.88
10	51986	07/15/13	3618	ENTERPRISE RENT-A-CAR	\$585.25
10	51987	07/15/13	504	FAMILY CINEMA	\$2,250.00
10	51988	07/15/13	509	FASTENAL COMPANY	\$205.54
10	51989	07/15/13	535	FRANCE FIRE EXTINGUISHER	\$834.90
10	51990	07/15/13	1778	SCOTT C HEIDY	\$54.81
10	51991	07/15/13	664	HIRSCH FEED & FARM SUPPLY	\$68.57
10	51992	07/15/13	706	HORN PLUMBING	\$5.50
10	51993	07/15/13	755	J.W. WOOD WORKS INC.	\$5,420.00
10	51994	07/15/13	803	JOSTENS	\$143.37
10	51995	07/15/13	828	KEVIN B. FINCH	\$1,342.20
10	51996	07/15/13	1716	KIWANIS CLUB OF WEST PLAINS	\$9.00
10	51997	07/15/13	952	MEEKS	\$90.74
10	51998	07/15/13	960	MERCY SPECIALIZED BILLING SERV	\$200.00
10	51999	07/15/13	1796	METALWELD, INC.	\$44.10
10	52000	07/15/13	1048	MSBA	\$803.17
10	52001	07/15/13	1052	MSHSAA	\$941.00
10	52002	07/15/13	3717	NAPA AUTO PARTS	\$43.99
10	52003	07/15/13	1104	NORMAN ORR OFFICE SUPPLY	\$308.17
10	52004	07/15/13	1129	OREILLY AUTOMOTIVE	\$21.00
10	52005	07/15/13	1136	OZARK AWARDS COMPANY	\$71.10
10	52006	07/15/13	1694	OZARK CAFE	\$58.70
10	52007	07/15/13	1140	OZARK HORSETRADER INC.	\$19.00
10	52008	07/15/13	1146	PALEN MUSIC CENTER	\$488.00
10	52009	07/15/13	1209	QUILL PRESS COMPANY	\$452.08

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	52010	07/15/13	3951	RICHARDS R-V SCHOOL DISTRICT	\$200.00
10	52011	07/15/13	736	RICOH USA,INC.	\$387.51
10	52012	07/15/13	1283	SAH PRINTING	\$420.75
10	52013	07/15/13	2027	SARAH LAND	\$125.00
10	52014	07/15/13	1309	SCHWEGMAN OFFICE SUPPLY	\$102.47
10	52015	07/15/13	1316	SEMINOLE RETAIL ENERGY SERVICE	\$1,914.05
10	52016	07/15/13	1352	SMCAA	\$300.00
10	52017	07/15/13	3925	SPRINGFIELD MUSIC	\$37.64
10	52018	07/15/13	1405	THE STEEL YARD INC	\$28.56
10	52019	07/15/13	1646	JULIE R THOMPSON	\$400.00
10	52020	07/15/13	1455	TREASURER, STATE OF MO.	\$50.00
10	52021	07/15/13	1483	UPS	\$129.47
10	52022	07/15/13	1499	W. SCHILLER & CO., INC.	\$194.92
10	52023	07/15/13	1506	WEST PLAINS CHAMBER OF COMMERC	\$27.00
10	52024	07/15/13	1512	WEST PLAINS ELECTRIC	\$8.78
10	52025	07/15/13	1825	WEST PLAINS OCCUPATIONAL & INS	\$47.00
10	52026	07/15/13	1523	WEST PLAINS POSEY PATCH	\$145.95
10	52027	07/15/13	1524	WEST PLAINS PROPANE INC.	\$22,414.42
10	52028	07/15/13	1613	WEST PLAINS VETERINARY SUPPLY,	\$195.00
10	52029	07/15/13	1545	WOOD MECHANICAL INC.	\$102.50
10	52030	07/15/13	1649	JOAN E WRIGHT	\$143.96
10	52031	07/15/13	1551	XEROX CORPORATION	\$224.74
10	52032	07/18/13	273	BROCAW BEARING & DRIVE	\$17.90
10	52033	07/18/13	474	EDGELLER & HARPER	\$48.59
10	52034	07/18/13	1179	EASYPERMIT POSTAGE	\$3,000.00
10	52035	07/18/13	1461	UMB BANK N.A.	\$1,590.00
10	52036	07/18/13	3791	ASHLIE MENDENHALL	\$200.00
10	52037	07/22/13	3746	COUNCIL ON OCCUPATIONAL ED.,IN	\$6,260.00
10	52038	07/22/13	3955	WEST PLAINS AUTO WORLD	\$3,950.00
10	52043	08/01/13	3932	GREATER SPRINGFIELD AREA	\$25.00
10	52044	08/01/13	986	MISSOURI DEPT OF REVENUE	\$11.00
10	52045	08/01/13	2687	DEPT OF EDUCATION/FED LOAN SER	\$1,788.00
10	52046	08/01/13	3934	NATIONWIDE LIFE INSURANCE CO	\$175.00
10	52047	08/05/13	125	RIDDELL/ALL AMERICAN SPORTS CO	\$10,304.27
10	52048	08/05/13	770	JERRY C. BEAN	\$100.00
10	52049	08/05/13	3879	MATTHEW C BRYANT	\$77.88
10	52050	08/05/13	299	CAPE ELECTRICAL SUPPLY LLC	\$303.63
10	52051	08/05/13	309	CAWVEYS ELECTRIC MOTOR	\$55.58
10	52052	08/05/13	311	CDW GOVERNMENT, INC.	\$240,220.25
10	52053	08/05/13	314	CENTRAL STATES BUS	\$317.39
10	52054	08/05/13	332	CITY OF WEST PLAINS	\$1,000.00
10	52055	08/05/13	3942	BONNIE J COURSEY	\$147.20
10	52056	08/05/13	2848	DISSINGER REED, LLC	\$600.00
10	52057	08/05/13	535	FRANCE FIRE EXTINGUISHER	\$1,883.00
10	52058	08/05/13	2509	GLOBAL EQUIPMENT, INC.	\$4,278.50

**WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING**

10	52059	08/05/13	602	GRENNAN COMMUNICATIONS	\$657.90
10	52060	08/05/13	660	HILLYARD/SPRINGFIELD	\$41,030.53
10	52061	08/05/13	706	HORN PLUMBING	\$425.90
10	52062	08/05/13	757	JACKSON TERMITE CO INC	\$145.00
10	52063	08/05/13	1579	KEYSTONE INFORMATION SYSTEMS,	\$34,314.00
10	52064	08/05/13	2844	LAZEL	\$569.50
10	52065	08/05/13	931	MASA	\$1,240.00
10	52066	08/05/13	952	MEEKS	\$182.86
10	52067	08/05/13	2762	RENTAL CENTERS OF AMERICA INC.	\$38.50
10	52068	08/05/13	1060	MSU-W. PLAINS	\$500.00
10	52069	08/05/13	3247	NATIONAL FASTENER CORP	\$73.11
10	52070	08/05/13	3762	NETCHEMIA,LLC	\$12,000.00
10	52071	08/05/13	1104	NORMAN ORR OFFICE SUPPLY	\$10.58
10	52072	08/05/13	1129	OREILLY AUTOMOTIVE	\$282.00
10	52073	08/05/13	3954	PARLANT TECHNOLOGY INC	\$9,965.00
10	52074	08/05/13	1824	PLUMBMASTER, INC.	\$2,768.29
10	52075	08/05/13	3733	RESULTS ADVERTISING,INC	\$368.47
10	52076	08/05/13	1309	SCHWEGMAN OFFICE SUPPLY	\$398.13
10	52077	08/05/13	1326	SHEPHERD COMMUNICATIONS	\$120.00
10	52078	08/05/13	1331	SHO-ME TECHNOLOGIES	\$14,424.48
10	52079	08/05/13	1352	SMCAA	\$375.00
10	52080	08/05/13	1399	ST. MICHAEL'S NURSERY	\$67.50
10	52081	08/05/13	2371	EAST COAST	\$1,776.96
10	52082	08/05/13	1450	TRASHWAGON EXPRESS	\$268.00
10	52083	08/05/13	2687	U.S. DEPT OF EDUCATION	\$2,495.00
10	52084	08/05/13	1461	UMB BANK N.A.	\$14,688.25
10	52085	08/05/13	1461	UMB BANK N.A.	\$43,017.02
10	52086	08/05/13	1512	WEST PLAINS ELECTRIC	\$102.93
10	52087	08/05/13	1613	WEST PLAINS VETERINARY SUPPLY,	\$44.25
10	52088	08/05/13	3996	WILLARD BROTHERS MOTOR SALES	\$7,000.00
10	52089	08/05/13	1545	WOOD MECHANICAL INC.	\$2,035.00
10	52090	08/05/13	1551	XEROX CORPORATION	\$342.77
10	52119	08/14/13	3155	ATHLETIC SURFACES PLUS	\$5,215.04
10	52120	08/14/13	986	MISSOURI DEPT OF REVENUE	\$18.00
10	52121	08/14/13	986	MISSOURI DEPT OF REVENUE	\$18.00
10	52122	08/14/13	1775	RONNIE EDWARDS	\$715.20

Total Amount Reported Before AUGUST Board For Approval:

\$563,019.29

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

*****AUGUST BOARD CHECKS FOR APPROVAL #52125 - #52244*****

10	52125	08/20/13	3929	PLAYPOWER LT FARMINGTON	\$13,276.80
10	52126	08/20/13	2800	AMERICAN GYM FLOOR	\$1,698.60
10	52127	08/20/13	202	HOUNDSTOOTH & POLKA DOTS	\$3,382.00
10	52128	08/20/13	1832	ATI,LLC	\$1,600.00
10	52129	08/20/13	1867	STEVE M BALOUGH	\$84.80
10	52130	08/20/13	1607	LUKE A BOYER	\$400.00
10	52131	08/20/13	273	BROCAW BEARING & DRIVE	\$42.18
10	52132	08/20/13	1255	BROWN'S LAWN & GARDEN,LLC	\$27.46
10	52133	08/20/13	3879	MATTHEW C BRYANT	\$44.80
10	52134	08/20/13	316	CENTURYLINK	\$3,062.07
10	52135	08/20/13	1213	CENTURYLINK	\$50.30
10	52136	08/20/13	1213	CENTURYLINK	\$5.28
10	52137	08/20/13	332	CITY OF WEST PLAINS	\$56.40
10	52138	08/20/13	333	CITY UTILITIES	\$26,921.47
10	52139	08/20/13	1897	RUBY COLLINS	\$536.46
10	52140	08/20/13	373	COUNTRY MART	\$42.90
10	52141	08/20/13	3942	BONNIE J COURSEY	\$361.71
10	52142	08/20/13	378	CREATIVE INK	\$115.00
10	52143	08/20/13	2628	LEANN S DAVIDSON	\$176.00
10	52144	08/20/13	458	DURHAM BUILDING SUPPLIES	\$59.68
10	52145	08/20/13	1621	LENNY R EAGLEMAN	\$120.00
10	52146	08/20/13	474	EDGELLER & HARPER	\$49.52
10	52147	08/20/13	482	ELSEVIER	\$1,222.80
10	52148	08/20/13	518	FIRM	\$535.81
10	52149	08/20/13	1622	LISA J FOX	\$115.20
10	52150	08/20/13	1936	BEKAH FRAZIER	\$60.00
10	52151	08/20/13	602	GRENNAN COMMUNICATIONS	\$530.00
10	52152	08/20/13	3946	HABITAT FOR HUMANITY OF HOWELL	\$1,000.00
10	52153	08/20/13	1708	JAY G HALE	\$88.00
10	52154	08/20/13	3564	HANEYS TIRE,MUFFLER,& BRAKE SE	\$454.00
10	52155	08/20/13	2853	MISTY J HATHCOCK	\$279.00
10	52156	08/20/13	1731	DEBRA HAYES	\$2.00
10	52157	08/20/13	643	HEAVY DUTY BUS PARTS INC	\$577.77
10	52158	08/20/13	660	HILLYARD/SPRINGFIELD	\$1,937.76
10	52159	08/20/13	664	HIRSCH FEED & FARM SUPPLY	\$866.83
10	52160	08/20/13	664	HIRSCH FEED & FARM SUPPLY	\$23.36
10	52161	08/20/13	677	HOLIDAY INN EXEC. CENTER	\$295.00
10	52162	08/20/13	706	HORN PLUMBING	\$1,528.30
10	52163	08/20/13	10	HOUGHTON MIFFLIN CO.	\$17,526.60
10	52164	08/20/13	1626	SETH A HUDDLESTON	\$160.00
10	52165	08/20/13	748	IPA EDUCATIONAL SUPPLY	\$576.71
10	52166	08/20/13	1780	TONYA M JEDLICKA	\$233.32
10	52167	08/20/13	1990	JONATHAN HUFSTEDLER	\$199.20

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	52168	08/20/13	2012	DUANE JONES	\$2.00
10	52169	08/20/13	819	KEITH D. MOYER	\$7,400.00
10	52170	08/20/13	828	KEVIN B. FINCH	\$1,193.96
10	52171	08/20/13	1579	KEYSTONE INFORMATION SYSTEMS,	\$3,400.00
10	52172	08/20/13	1630	JAMES W LAUGHARY	\$208.00
10	52173	08/20/13	4004	LAWRENCE E.SMITH & ASSOCIATES	\$175.00
10	52174	08/20/13	3941	MARGARET WELCH	\$13.95
10	52175	08/20/13	936	MASSP	\$458.00
10	52176	08/20/13	51	MCGRAW HILL	\$68,817.01
10	52177	08/20/13	1632	JODIE L MCKINNEY	\$29.00
10	52178	08/20/13	952	MEEKS	\$986.46
10	52179	08/20/13	954	MEEKS	\$54.63
10	52180	08/20/13	1796	METALWELD, INC.	\$140.00
10	52181	08/20/13	2818	MISSOURI ALTERNATIVE EDUCATION	\$175.00
10	52182	08/20/13	1029	MO-CASE	\$275.00
10	52183	08/20/13	2762	RENTAL CENTERS OF AMERICA INC.	\$173.25
10	52184	08/20/13	1052	MSHSAA	\$4,478.12
10	52185	08/20/13	1587	JONATHAN D MULFORD	\$857.60
10	52186	08/20/13	2825	MVATA	\$460.00
10	52187	08/20/13	1084	NATIONAL CURRENT EVENTS	\$70.00
10	52188	08/20/13	1635	ANITA NELSON	\$3,200.00
10	52189	08/20/13	1104	NORMAN ORR OFFICE SUPPLY	\$1,957.14
10	52190	08/20/13	1578	OLSON CONSTRUCTION	\$13,000.00
10	52191	08/20/13	1580	OPAA FOOD MANAGEMENT INC.	\$308.58
10	52192	08/20/13	1129	OREILLY AUTOMOTIVE	\$482.35
10	52193	08/20/13	1136	OZARK AWARDS COMPANY	\$11.50
10	52194	08/20/13	1140	OZARK HORSETRADER INC.	\$3,123.50
10	52195	08/20/13	1144	OZARKO TIRE CENTER	\$3,314.64
10	52196	08/20/13	1170	PERIPOLE-BERGERAULT INC	\$125.95
10	52197	08/20/13	1178	PIPE PLUS	\$768.06
10	52198	08/20/13	1750	PLANK ROAD PUBLISHING	\$207.73
10	52199	08/20/13	1209	QUILL PRESS COMPANY	\$508.00
10	52200	08/20/13	1233	RDJ SPECIALTIES INC	\$508.51
10	52201	08/20/13	736	RICOH USA,INC.	\$927.40
10	52202	08/20/13	737	RICOH USA,INC.	\$2,348.65
10	52203	08/20/13	1264	ROCHESTER 100 INC.	\$509.45
10	52204	08/20/13	3233	AMY M ROSS	\$324.40
10	52205	08/20/13	2566	SAPP DESIGN ASSOCIATES, P.C.	\$27,697.14
10	52206	08/20/13	1638	KAREN SARTIN	\$511.12
10	52207	08/20/13	62	SCANTRON CORPORATION	\$32.45
10	52208	08/20/13	2116	NICHOLAS SCHMITT	\$130.00
10	52209	08/20/13	1301	SCHOLASTIC INC	\$2,309.00
10	52210	08/20/13	1302	SCHOLASTIC INC.	\$317.63
10	52211	08/20/13	63	SCHOOL SPECIALTY	\$739.95
10	52212	08/20/13	1309	SCHWEGMAN OFFICE SUPPLY	\$879.95

**WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING**

10	52213	08/20/13	1314	SEARS COMMERCIAL ONE	\$67.79
10	52214	08/20/13	3998	DONNA S SHARPE	\$73.23
10	52215	08/20/13	1327	SHERWIN WILLIAMS	\$1,193.54
10	52216	08/20/13	1640	GREG SIMPKINS	\$105.00
10	52217	08/20/13	1641	SCOTT SMITH	\$546.00
10	52218	08/20/13	1643	LANA R SNODGRAS	\$370.00
10	52219	08/20/13	1833	SPRINGFIELD GROCER COMPANY	\$82.26
10	52220	08/20/13	67	SPRINGFIELD NEWS LEADER	\$21.29
10	52221	08/20/13	1389	SPS KRAFT ADMIN. CENTER	\$600.00
10	52222	08/20/13	1391	SPRINGFIELD STAMP &	\$454.50
10	52223	08/20/13	2138	GUST STECKMAN	\$110.57
10	52224	08/20/13	1412	STEWART-MORRISON REDIMIX	\$16.50
10	52225	08/20/13	1846	LINDA TAYLOR	\$50.00
10	52226	08/20/13	1416	TEACHERS STORE & MORE	\$3,381.44
10	52227	08/20/13	2150	SUSAN J THOMAS	\$66.02
10	52228	08/20/13	1646	JULIE R THOMPSON	\$400.00
10	52229	08/20/13	1444	TONYS TIRE SERVICE	\$20.00
10	52230	08/20/13	1450	TRASHWAGON EXPRESS	\$268.00
10	52231	08/20/13	2159	PEGGY J TYLER	\$2.00
10	52232	08/20/13	1483	UPS	\$96.00
10	52233	08/20/13	1499	W. SCHILLER & CO., INC.	\$1,492.22
10	52234	08/20/13	2181	ERICA N WALKER	\$240.00
10	52235	08/20/13	2183	MARY E WATERHOUSE	\$161.10
10	52236	08/20/13	3997	BECKY L WERNISING	\$348.21
10	52237	08/20/13	1506	WEST PLAINS CHAMBER OF COMMERC	\$18.00
10	52238	08/20/13	1512	WEST PLAINS ELECTRIC	\$3,485.88
10	52239	08/20/13	1522	WEST PLAINS PARKS & RECREATION	\$75.00
10	52240	08/20/13	2192	JENNIE L WHISNANT	\$50.00
10	52241	08/20/13	1536	WILBANKS TIRE	\$88.00
10	52242	08/20/13	1540	WILLIAM V MACGILL & CO	\$465.80
10	52243	08/20/13	1545	WOOD MECHANICAL INC.	\$867.00
10	52244	08/20/13	1551	XEROX CORPORATION	\$292.68

Total Amount Reported For AUGUST Board For Approval:

\$249,443.20

*****GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODES 10 & AD*****

\$812,462.49

REVENUES & EXPENDITURES

PAGE 1

This report includes the month of July.

Printed On: August 15, 2013

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

Total Revenue

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	908,184											
2013	859,336	1,801,046	2,924,735	4,689,032	6,988,206	8,768,314	14,907,307	17,171,164	19,081,041	20,969,854	22,905,196	25,004,776
2012	709,840	1,845,276	2,835,233	4,076,622	6,371,858	8,494,376	14,987,431	17,039,668	19,213,557	21,299,183	22,991,597	25,565,764
2011	772,372	1,682,797	2,845,597	4,036,669	5,217,884	8,252,994	14,421,187	16,378,147	18,488,290	20,242,083	22,550,815	24,998,561

Total Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	987,230											
2013	776,580	2,192,147	4,464,166	6,445,389	8,654,142	10,710,453	12,664,819	14,565,597	16,500,946	18,863,877	20,947,290	25,282,520
2012	613,980	1,303,196	3,515,431	5,561,519	7,576,603	9,547,103	11,895,664	13,859,382	16,397,036	18,415,938	20,262,826	25,234,069
2011	552,113	1,429,373	3,356,441	5,556,335	7,390,174	9,543,852	11,448,988	13,635,476	15,804,712	17,695,559	19,534,175	25,179,463

Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	-79,046											
2013	82,757	-391,100	-1,539,431	-1,756,357	-1,665,935	-1,942,138	2,242,488	2,605,566	2,580,095	2,105,977	1,957,906	-277,743
2012	95,860	542,081	-680,198	-1,484,897	-1,204,745	-1,052,726	3,091,768	3,180,286	2,816,520	2,883,245	2,728,772	331,695
2011	220,259	253,424	-510,845	-1,519,666	-2,172,290	-1,290,858	2,972,199	2,742,671	2,683,578	2,546,524	3,016,640	-180,901

	Revenue Budget	Through JUL	Total	% of Actual Through JUL	Estimate based on Prior Year %	Expense Budget	Through JUL	Total	% of Actual Through JUL	Estimate based on Prior Year %
2014	24,082,245	908,184	988,996			25,568,294	987,230	1,058,940		
2013	25,428,180	859,336	25,004,776			26,628,503	776,580	25,282,520		
2012	24,318,640	709,840	25,565,764	2.78		24,868,899	613,980	25,234,069	2.43	
2011	23,735,379	772,372	24,998,562	3.09		23,910,510	552,113	25,224,493	2.19	

WEST PLAINS R-VII SCHOOLS

Program Evaluation

Date: August 13, 2013

Program: Summer School

Members: None Required

PROGRAM STRENGTHS

1. Summer School is well attended by elementary students
2. There was an increase at all levels in student participation this year
3. Our community values the programs offered during summer school

PROGRAM CONCERNS

1. Our pay rate for summer school has not change for at least the last 12 years.
2. Limited space makes completing summer maintenance projects a challenge
3. Uncertainty of continued state funding

SUMMARY:

There were 551 K-7 students that attended summer school this year compared to 487 in 2012.

280 students took classes at the high school level compared to 219 in 2012.

Attendance for elementary aged students was 90.24% compared to 84.95% in 2012.

Attendance for middle school aged students was 86.33% compared to 82.72% in 2012.

Attendance at the high school was about 97.64% compared to 96.34% in 2012.


32 FTE's were employed at the EL

21 FTE's were employed at the HS

4 FTE's were employed for Special Ed. Extended School Year

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

ACTION STEP	PERSON(S) RESPONSIBLE	TIME FRAME FOR COMPLETION
Transportation Director and building principals will meet at least one week prior to summer school to analyze transportation needs.	Building Principals Transportation Director Assistant Superintendent of Student Services	Ongoing
Continue to work to place A+ students prior to the start of summer school.	A+ Coordinator A+ Secretary	Ongoing
Provide information to students about field trips and incentives prior to the end of the school year for the purpose of encouraging attendance.	Building Principals	Ongoing
Analyze summer school budget to determine possible increases in salaries/supplies	Superintendent Assistant Superintendent of Finance	Spring 2014
Explore having incoming 5 th -7 th grade students attend summer school at the middle school	Building Principals Assistant Superintendent of Student Services	Spring 2014

**West Plains R-7
School District****POLICY ONLINE**

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**FILE: BBFA
CRITICAL**

BOARD MEMBER CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE
(Districts Including No Portion of a First-Class County)

All directors of the West Plains R-VII School District Board of Education shall adhere to the laws regarding conflict of interest and take steps to avoid situations where their decisions or actions in their capacity as Board members conflict with the mission of the district.

Sale, Rental or Lease of Personal Property

Board members and businesses they own may sell, rent or lease personal property to the district. However, if the compensation payable to the Board member or business exceeds \$500 per transaction or \$5,000 per year, the property may only be sold, rented or leased after the district has given public notice and competitively bid the property, and the offer from the Board member or Board member's business is the lowest received.

Sale, Rental or Lease of Real Property (Real Estate)

Board members and businesses they own may sell, rent or lease real estate to the district. Public notice of the transaction must be given prior to execution if the payment to the Board member or business exceeds \$500 per transaction or \$5,000 per year.

Employment

The district shall not employ Board members for compensation even on a substitute or part-time basis. While a Board member remains on the School Board, the district will not accept an application of employment from a Board member, consider a Board member for employment or decide to employ a Board member. Board members may provide services on a volunteer basis.

Independent Contractor

Board members may provide services to the district as independent contractors through businesses they own. If payment for the service exceeds \$500 per transaction or \$5,000 per year, the district must give public notice and competitively bid the service, and the bid or offer of the Board member's business must be the lowest received. Businesses owned by Board members may provide services on a volunteer basis.

Businesses That Employ Board Members

Board members may participate in discussions and vote on motions for the district to do business with entities that employ the Board member as long as the business is not owned by the Board member and the Board member will not

receive any financial benefit from the transaction. The Board member may need to submit a statement of interest as described below.

Statement of Interest

If a Board member has a substantial personal or private interest in a decision before the Board, before voting the Board member shall provide a written report of the nature of the interest to the Board secretary. The written statement will be recorded in the minutes. A Board member will have complied with this requirement if the Board member has disclosed the interest in a personal financial disclosure statement that was filed or amended prior to the vote.

A "substantial interest" exists when the Board member, his or her spouse or dependent children, either singularly or collectively, directly or indirectly:

1. Own(s) ten (10) percent or more of any business entity; or
2. Own(s) an interest having a value of \$10,000 or more in any business entity; or
3. Receive(s) a salary, gratuity or other compensation or remuneration of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

Self-Dealing

A Board member shall not favorably act on any matter that is specifically designed to provide a special monetary benefit to the Board member, his or her spouse or dependent children.

A "special monetary benefit" means being materially affected in a substantially different manner or degree than the manner or degree in which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

A Board member will not directly or indirectly influence or vote on a decision when the Board member knows the result of the decision may be the acceptance by the district of a service or the sale, rental or lease of property to the district and the Board member, his or her spouse, dependent children in his or her custody or any business with which he or she is associated will benefit financially.

"Business with which a person is associated" means:

1. A sole proprietorship owned by the Board member, his or her spouse or any dependent children in the person's custody.
2. A partnership or joint venture in which the Board member or spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member, spouse or dependent children in the Board member's custody, whether singularly or collectively, own more than ten (10) percent of the outstanding shares of any class of stock or partnership units.
3. Any trust in which the Board member is the settlor or trustee, or in which the Board member, spouse or dependent children, whether singularly or collectively, are beneficiaries or holders of a reversionary interest of ten (10) percent or more of the corpus of the trust.

Use of Confidential Information

A Board member shall not use confidential information obtained in the course of his or her official capacity in any manner with the intent to result in financial gain for himself or herself, any other person or any business.

Nepotism

A Board member shall not vote to employ or appoint any person who is related within the fourth degree to such Board member by consanguinity or affinity. In the event that an individual is recommended for employment or appointment and the individual is related within the fourth degree to a Board member, the related Board member shall abstain from voting and shall leave the room during consideration of the question and the vote.

"Fourth degree of consanguinity or affinity" means parents, grandparents, great-grandparents, great-great-grandparents, spouse, children, siblings, grandchildren, great-grandchildren, great-great-grandchildren, nieces or nephews, grand-nieces or grand-nephews, aunts or uncles, great-aunts or great-uncles, and first cousins by virtue of a blood relationship or marriage.

Personal Financial Disclosure Statements

The West Plains R-VII School District Board of Education hereby adopts a policy establishing and making public its own method of disclosing financial interests of Board members, candidates and specified administrators, in accordance with law. Personal financial disclosure statements as described below shall be filed with the Missouri Ethics Commission and the West Plains R-VII School District Board of Education, on or before May 1 for the preceding calendar year, unless the person filing is a Board candidate. Candidates must file their reports within 14 days after the last day to file for office. The reports will be made available for public inspection and copying during normal business hours.

This portion of the policy dealing with the financial interest statement will be adopted in an open meeting every other year by September 15. A certified copy of this policy/resolution shall be sent to the Missouri Ethics Commission within ten (10) days of adoption.

Board Member Disclosure

All School Board members and candidates for School Board will disclose in writing the following transactions if they occurred during the calendar year:

1. Each transaction in excess of \$500 per year between the district and the individual, or any person related within the first degree by consanguinity or affinity to the individual. The statement does not need to include compensation received as an employee or payment of any tax, fee or penalty due the district. The statement shall include the dates and identities of the parties in the transaction.

"First degree of consanguinity or affinity" includes parents, spouse or children by virtue of a blood relationship or marriage.

2. Each transaction in excess of \$500 between the district and any business entity in which the individual has a substantial interest. The statement does not need to include any payment of tax, fee or penalty due the district or payment for providing utility service to the district. The statement shall include the dates and identities of the parties in the transactions.

"Substantial interest" is ownership by the individual, his or her spouse or dependent children, either singularly or collectively, directly or indirectly, of ten (10) percent or more of any business entity, or of an interest having a value of \$10,000 or more, or the receipt of a salary, gratuity or other compensation of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

Superintendent, Chief Purchasing Officer and General Counsel Disclosure

The superintendent, chief purchasing officer and general counsel, if employed full time, will disclose in writing the information required in 1) and 2) above. In addition, these employees will disclose the following information for themselves, their spouses and dependent children:

1. The name and address of each employer from whom income of \$1,000 or more was received during the year covered by the statement.
2. The name and address of each sole proprietorship the individual owned.
3. The name, address and general nature of business conducted by each general partnership or joint venture in which he or she was a partner or participant.
4. The name and address of each partner or coparticipant in the partnership or joint venture unless the information is already filed with the secretary of state.
5. The name, address and general nature of business of any closely held corporation or limited partnership in which the individual owned ten (10) percent or more of any class of the outstanding stock or limited partners' units.
6. The name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the individual owned two (2) percent or more of any class of outstanding stock, limited partnership units or other equity interests.
7. The names and addresses of each corporation for which the individual served in the capacity of director, officer or receiver.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/20/2002

Revised: 12/20/2005

Readopted: 08/17/2004; 08/15/2006; 07/27/2010; 08/21/2012

Cross Refs: DJC, Bidding Requirements
DJF, Purchasing
FEF, Construction Contracts Bidding and Awards
GBCA, Staff Conflict of Interest
GBL, Personnel Records
GCD, Professional Staff Recruiting and Hiring
GDC, Support Staff Recruiting and Hiring
JO, Student Records

Legal Refs: Mo. Const. art. VII, § 6
§§ 105.450 - .458, .461 - .462, .466 - .467, .472, .476 - .492,
162.261, .391, 168.126, 171.181, RSMo.

West Plains R-VII School District, West Plains, Missouri

[Link to Missouri Statutes](#)

[Link to Missouri Regulations](#)

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Personal Floating Holidays

Personal floating holidays (PFH)

Effective September 1, 2013

Personal floating holiday's accrual plan

The West Plains School District annually provides three (3) personal floating holidays (PFHs) as paid time off from work each fiscal year (July 1 – June 30).

Employees covered

12-month, full-time employees

Eligibility

Three (3) PFHs will be granted on each subsequent July 1st following the date of hire. Three (3) PFHs will be awarded annually upon the completion of the employee's first complete fiscal year.

Carryover

Personal floating holidays that are unused at the end of the fiscal year (June 30th) are forfeited. Unused PFHs will not be applied toward sick leave. No payment is made to the employee in lieu of personal floating holidays, including termination of employment.

Transfer and separation

When an employee transfers to another position in the school district that is not a full-time, 12-month position, the employee will retain their personal floating holiday accruals for the remainder of that fiscal year.

Upon separation from the school district, the employee will not be compensated for unused PFHs.

Scheduling

Employees must request personal floating holiday time off **at least 2 weeks in advance** and receive approval from their supervisor. Personal floating holidays are available to employees for personal business, family sickness, and religious observance, and may also be used as an extension of bereavement time, holiday time, or vacation time.

Scheduling personal floating holidays on short notice for emergency purposes is at the discretion of the supervisor, who may request documentation of the reason for the emergency.

No Advance. Personal floating holiday time cannot be taken before it is granted.



Missouri Department of Elementary & Secondary Education
Office of Special Education - Compliance
Local Compliance Plan Certification Statement

County/District Code: 046-134	District Name: West Plains R-VII
Submission Instructions	
Complete the form and send to: Missouri Department of Elementary and Secondary Education Special Education Compliance PO Box 480 Jefferson City, MO 65102 Fax: 573-526-5946 DUE DATE: October 1, 2013	
Adoption	
The Responsible Public Agency has chosen the following in regard to adoption of a local plan for compliance with State and Federal regulations implementing the Individuals with Disabilities Education Act (IDEA):	
<input type="checkbox"/> Option A: Adopt the Model Compliance Plan made available by the Department of Elementary and Secondary Education.	
<input checked="" type="checkbox"/> Option B: Adapt the Model Compliance Plan made available by the Department of Elementary and Secondary Education with agency revisions (All pages on which revisions have been made to the Model Compliance Plan with highlighted revisions are enclosed. These revisions must be approved by DESE before the agency's plan becomes final.)	
<input type="checkbox"/> Option C: Agency developed Compliance Plan (Plan enclosed for DESE approval.)	
Certification	
The Responsible Public Agency assures that the agency's Compliance Plan and applicable state and federal regulations constitute the basis for operation and administration of the activities to be carried out in the agency under Part B of the IDEA, to provide special education services for all children with disabilities between the ages of three (3) and twenty-one (21) who meet the eligibility criteria as stated in this Plan and under the jurisdiction of the agency.	
The Responsible Public Agency assures that programs administered under Part B of the IDEA are in accordance with the assurances provided in 34 CFR 76.301 of the General Education Provision Act (GEPA) and that federal funds made available under Part B of the IDEA are used in accordance with the excess cost and maintenance of fiscal effort and comparable services requirements of 34 CFR Sections 300.202 - 300.205 of the federal regulations governing the IDEA.	
The local compliance plan was adopted by the Governing Board of the agency on: (meeting Date - mm/dd/yy) _____	
Authorized Representative(s)	
Board President	Date
Superintendent/Chief Administrative Officer	Date
Compliance Plan Contact Person	Date

- ✓ Identify all children as eligible using only the category of Young Children with a Developmental Delay, or;
- Identify all children as eligible using any of the disability categories including that of Young Child with a Developmental Delay.

For a child who becomes kindergarten-age eligible (age 5 by August 1), this agency has chosen the following check marked method to determine continuing eligibility for special education: (only one should be checked)

- ✓ Continue a child as eligible using Young Child with a Developmental Delay or apply any of the other disability categories; or
- Apply any disability category other than Young Child with a Developmental Delay.

Children who are kindergarten age eligible (age five (5) by August 1) who have not been identified as eligible for special education in prior years must meet criteria of any disability category other than Young Child with a Developmental Delay.

Children who are first grade age eligible (age 6 by August 1) must meet criteria of any disability category other than Young Child with a Developmental Delay.

Determination of Eligibility for Children with Specific Learning Disabilities (34CFR300.307)

The State has adopted criteria for determining whether a child has a specific learning disability. The criteria adopted by the State does not require the use of a severe discrepancy between intellectual ability and achievement for determining whether a child has a specific learning disability and permits the use of a process based on the child's response to scientific, research based intervention.

This agency must use the State criteria in determining whether a child has a specific learning disability.

Additional Group Members 34 CFR 300.308

The determination of whether a child suspected of having a specific learning disability is a child with a disability must be made by the child's parents and a team of qualified professionals that must include:

- A. the child's regular teacher, or if the child does not have a regular teacher, a regular classroom teacher qualified to teach a child of his or her age; for a child of less than school age, an individual qualified by the Department to teach a child of his or her age;
- B. at least one person qualified to conduct individual diagnostic examinations of children, such as a school psychologist, speech-language pathologist, or remedial reading teacher.

Extension of Evaluation Timelines When Determining Eligibility for Specific Learning Disabilities

MEMO

To: Dr. John Mulford
West Plains School District Board of Education
From: Jim Laughary, Director, South Central Career Center
Date: February 11, 2013 (original)
RE: SCCC Accreditation

We were informed last Spring that our accrediting agency, North Central Association Commission on Accreditation and School Improvement (NCA-CASI) was essentially placed on probationary status by the US Department of Education (USDE) and cited for numerous issues. They were given a year to make necessary changes and submit those changes to the USDE to be considered for renewal of their ability to accredit institutions for Title IV (adult financial aid) funding.

For the past month or more I have been researching the possibility of looking at alternative agencies for accreditation. On Friday, January 18, I met with Dr. Czerwonka, Dr. Mulford, and Mrs. Brenda Smith, and we decided to continue with NCA-CASI for the time being and begin preparation for our accreditation review scheduled for Spring, 2014.

I served on a review team in January at Cass Career Center in Harrisonville and during the visit no indication was made by the NCA staff member on the team that they were not planning to make the necessary changes to maintain their status as an accrediting agency. On Wednesday, January 30, I received an email from Carolyn Gasiorok, Vice President of NCA-CASI, with a letter attached stating that NCA-CASI had withdrawn their petition for renewal as an accrediting agency. I made contact with a representative from the USDE in the next days to ascertain our status for our students receiving Title IV funds and I was told we would have 18 months from the date the Secretary of Education sends NCA-CASI a letter acknowledging the notification received from NCA-CASI to be accredited with another agency. On February 7, 2013, the US Department OF Education website shows NCA-CASI as "No Longer Recognized" as of February 1, 2013. It is my assumption that our adult students will still be eligible to receive Title IV funding until August 1, 2014 (18 months from February 1, 2013).

At this time, we are exploring our options. I will be attending the Spring Meeting of the Missouri Council of Career and Technical Administrators January 12-14. One item on our agenda is the accreditation issue. I hope to have more information available for our meeting on the 19th. One agency we are seriously considering is the Council on Occupational Education. I will be attending a Candidate Academy in Waynesville February 27 to get more information about this agency and their accreditation process.

Jim

Jim Laughary
Director

West Plains School District

Dr. John Mulford
Superintendent of Schools

Dr. Josh Cotter
Assistant Director

Update as of August 12, 2013

We have chosen to go through COE for our accreditation for our adult programs. Dr. Cotter and I went to Waynesville in March and met with representatives from COE and have been very impressed with their professionalism and willingness to work with Missouri schools.

We applied for candidacy with COE in July and are awaiting word on the date for our initial on-site visit. Once this is done, they will vote us into candidacy in September or November, depending on the time of the visit.

Mrs. Cindy Doss has been very valuable as our Accreditation Coordinator. We will be meeting with our teachers throughout the year to prepare for our self-study and our full accreditation review in the Fall of 2014.

Jim







